

The Connection



◆ DECEMBER ◆
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Restricted Drop Petitions

Sometimes, unexpected circumstances make it necessary to drop a class later in the term. If you're considering dropping a non-impacted class between Weeks 8-10, you'll need to submit a **Restricted Late Drop Petition** to your UCLA College Advising Unit.

What is a Restricted Late Drop?

- A Restricted Late Drop allows you to drop a non-impacted class during weeks 8-10, but it comes with specific guidelines and a petition process. Your transcript will note the course and week it was dropped, and a \$35 fee applies.
- This process is designed to give students flexibility while maintaining the integrity of their academic record. Keep in mind that students are limited to three (3) restricted late drops during their undergraduate career.

What Documentation Do I Need to Submit?

- Provide a PDF or JPG of an email (or signed form) from your instructor confirming your name, course, and whether you attempted or completed the final exam, paper, or project. If the final was not attempted, it must be explicitly stated.
- Missing or incomplete documentation may result in delays or denial of your petition.

What Else Should I Know?

- Petitions must be submitted by 4:30 PM Pacific on Friday, December 6, 2024. Late petitions cannot be accepted.
- Students wishing to drop more than one class between Weeks 8-10 must meet with a College Advisor for approval.
- If you've already used your three restricted late drops, additional requests require an Impacted/Retroactive Drop petition, which is rarely approved.

Need Some More Guidance?

- If you have questions or need assistance with your Restricted Late Drop Petition, we're here to support you! Reach out to your UCLA College Advising Unit for guidance on the process or clarification about requirements.

DATES & DEADLINES

Friday, December 6th (Week 10)

- Last day to withdraw from current term; for retroactive withdrawal, consult with College or school advising office
- Last day to drop nonimpacted classes (Letters and Science undergraduates) by petition with instructor approval, fee, and transcript notation by 4:30pm
- Instruction ends





Friday, December 13th (Finals Week)

- Quarter ends

Friday, December 20th (Intersession)

- Registration fees payment deadline

◆ Connect with College Academic Counseling ◆

			
<p>MyUCLA Message Center</p>	<p>REACH Virtual Drop-in Mon - Fri, 10am-3pm</p>	<p>CAC Peer Counselor Stations Court of Sciences Registrar's Office</p>	<p>A316 Murphy Hall Window Mon - Thurs 10am - 2pm Fri 10:30am - 2pm</p>