

# Degree Plan Contract

## UCLA College of Letters & Science

College Academic Counseling A316 Murphy Hall  
 Honors Programs A311 Murphy Hall  
 Academic Advancement Program 1205 Campbell Hall  
 Athletics 127 Morgan Center

### INSTRUCTIONS

1. Starting with the current term, list all courses that you plan to complete every quarter and summer session until graduation. **Please note, the grey box area is for departmental use only.**

2. Submit this degree plan with appropriate departmental signatures and all required documentation **electronically** to your College Counseling unit. Paper forms will not be accepted.

Signature of the department is only intended to indicate that the student is potentially eligible for the major/minor and that the courses would satisfy requirements if admitted.

Please note that petitions take a minimum of 10-15 business days to process and may take longer if incomplete or inaccurate.

**IMPORTANT NOTICE TO STUDENTS:** Substantive changes to your degree plan may be considered a violation of your contract.

Name	
Student ID No.	
Major(s)	
Minor(s)	
Admit Term	
Degree Expected Term	

### Type of Contract:

- Time to Degree Petition     ECP Exemption  
 Double Major Petition     Change of College Request

Fall _____ Units	Winter _____ Units	Spring _____ Units	Summer _____ Units																																																
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Total Quarter Units: _____	Total Quarter Units: _____	Total Quarter Units: _____	Total Summer Units: _____																																																

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By signing, you agree that you will follow the general plan and graduate in the term indicated. Substantive changes to your degree plan may be considered a violation of your contract.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**Department counselors:** Sign below and initial the grey box next to courses that will count toward the student's program.

Department Counselor -- Primary Major \_\_\_\_\_ Date \_\_\_\_\_

Department Counselor -- Second Major/Minor/Specialization \_\_\_\_\_ Date \_\_\_\_\_

Department Counselor -- Third Major/Minor/Specialization \_\_\_\_\_ Date \_\_\_\_\_

### Additional Requirements for Consideration

All students in the College are required to complete the University, College and General Education requirements. Please be sure that you have accounted for all requirements on your Degree Plan Contract.

In addition, students in the College must complete a minimum of 60 upper division units (courses numbered 100-199), and a total of 180 units to graduate.

To see a detailed checklist of the required College degree requirements, visit the [Center for Academic Advising in the College's website](#).

I have accounted for the **University, College, and General Education** requirements, including the **Foreign Language** requirement.

I have confirmed that I will graduate with a **minimum of 60 upper division units**.

I have confirmed that I will graduate with a **minimum of 180 units**.